

SBVC

Program Review

11/17/17
9:00 a.m. – 11:00 a.m.
B 118

MINUTES

Members:	Laura Cross	X	Kenny Melancon	X	X = Present A = Absent
	Rochelle Fender	X	Stacy Meyer	A	
	Paula Ferri-Milligan	X	Sandra Moore	X	
	Christie Gabriel	X	Debbie Orozco	X	
	Todd Heibel	A	Johnny Roberts	X	
	Timothy Hosford	X	David Smith	X	
	Robert Jenkins	A	Mary Smith	A	
	Carol Jones	X	Nori Sogomonian	X	
	Judith Joshua	A	Anna Tolstova	X	
	Joel Lamore	X	Abena Wahab	X	
	Leonard Lopez	X	Patti Wall	X	
	Michael Mayne	X	Kathryn Weiss	X	

TOPIC	DISCUSSION																																				
Approval of Minutes	Motion by Joel Lamore and seconded by David Smith to approve the minutes of both October 20, 2017, and November 3, 2017, was made. The motion was approved unanimously.																																				
Late Submissions	The committee agreed that late submissions would not be ranked. They will be listed at the end of the prioritization lists. Dilemma with History submission – Dean submitted document late but received it on time from Faculty Chair. Motion by Joel Lamore and seconded by David Smith to accept it and our initial ranking but clarify with Faculty Chairs that they need to submit their documents directly to the Program Review Committee. The motion passed with two abstentions.																																				
Error Correction	Voting began on classified rankings before it was discovered that an omission had been made from the list. Motion by Joel Lamore, seconded by Paula Ferri-Milligan, to begin the voting over after correction/addition of Research, Planning & Organizational Development Assistant Research Analyst position to Review of Classified. Motion Passed unanimously.																																				
Classified Rankings	<table border="0"> <tr> <td>ADMIN SVCS</td> <td>CTS Sec II</td> <td>5</td> </tr> <tr> <td>APPLIED TECH</td> <td>Electricity/Electronics Lab Assistant</td> <td>6</td> </tr> <tr> <td>1. ARTS & HUMANITIES</td> <td>A&H Division – Sec II</td> <td>13</td> </tr> <tr> <td>DEVELOPMENT OFFICE</td> <td>Accountant</td> <td>5</td> </tr> <tr> <td>SCIENCE</td> <td>Replacement tech – A&P</td> <td>6</td> </tr> <tr> <td>SSHDPE</td> <td>Athletics – Trainer</td> <td>7</td> </tr> <tr> <td>STUDENT EQUITY</td> <td>Health Svcs. – Clerical Assistant</td> <td>6</td> </tr> <tr> <td>RESEARCH, PL& ORG. DEV.</td> <td>Assistant Research Analyst</td> <td>5</td> </tr> <tr> <td>ADMIN SVCS</td> <td>CTS Sec II</td> <td>8</td> </tr> <tr> <td>APPLIED TECH</td> <td>Electricity/Electronics Lab Assistant</td> <td>6</td> </tr> <tr> <td>ARTS & HUMANITIES</td> <td>RTVF – Media Specialist</td> <td>0</td> </tr> <tr> <td>DEVELOPMENT OFFICE</td> <td>Accountant</td> <td>5</td> </tr> </table>	ADMIN SVCS	CTS Sec II	5	APPLIED TECH	Electricity/Electronics Lab Assistant	6	1. ARTS & HUMANITIES	A&H Division – Sec II	13	DEVELOPMENT OFFICE	Accountant	5	SCIENCE	Replacement tech – A&P	6	SSHDPE	Athletics – Trainer	7	STUDENT EQUITY	Health Svcs. – Clerical Assistant	6	RESEARCH, PL& ORG. DEV.	Assistant Research Analyst	5	ADMIN SVCS	CTS Sec II	8	APPLIED TECH	Electricity/Electronics Lab Assistant	6	ARTS & HUMANITIES	RTVF – Media Specialist	0	DEVELOPMENT OFFICE	Accountant	5
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SCIENCE	Replacement tech – A&P	8	
2. SSHDPE	Athletics – Trainer	9	9
STUDENT EQUITY	Health Svcs. – Clerical Assistant	4	
3. RESEARCH, PL& ORG. DEV.	Assistant Research Analyst	9	8
ADMIN SVCS	CTS Sec II	9	
APPLIED TECH	Electricity/Electronics Lab Assistant	8	
ARTS & HUMANITIES	RTVF – Media Specialist	3	
DEVELOPMENT OFFICE	Accountant	6	
4. SCIENCE	Replacement tech – A&P	12	
STUDENT EQUITY	Health Svcs. – Clerical Assistant	8	
ADMIN SVCS	CTS Sec II	9	
APPLIED TECH	Electricity/Electronics Lab Assistant	7	
ARTS & HUMANITIES	RTVF – Media Specialist	5	
DEVELOPMENT OFFICE	Accountant	8	
SCIENCE	Physics Astro lab tech ½ to full	7	
5. STUDENT EQUITY	Health Svcs. – Clerical Assistant	11	
6. ADMIN SVCS	CTS Sec II	13	
APPLIED TECH	Electricity/Electronics Lab Assistant	7	
ARTS & HUMANITIES	RTVF – Media Specialist	4	
DEVELOPMENT OFFICE	Accountant	10	
SCIENCE	Physics Astro lab tech ½ to full	6	
STUDENT EQUITY	Library Media Clerk	8	
7. APPLIED TECH	Electricity/Electronics Lab Assistant	13	
ARTS & HUMANITIES	RTVF – Media Specialist	4	
DEVELOPMENT OFFICE	Accountant	10	
SCIENCE	Physics Astro lab tech ½ to full	11	
STUDENT EQUITY	Library Media Clerk	11	
APPLIED TECH	Welding – Lab Assistant	6	
ARTS & HUMANITIES	RTVF – Media Specialist	6	
DEVELOPMENT OFFICE	Accountant	11	
8. SCIENCE	Physics Astro lab tech ½ to full	14	
STUDENT EQUITY	Library Media Clerk	10	
9. APPLIED TECH	Welding – Lab Assistant	13	
ARTS & HUMANITIES	RTVF – Media Specialist	10	
DEVELOPMENT OFFICE	Accountant	10	
SCIENCE	Geo/Geol/Ocean Lab Tech	5	
STUDENT EQUITY	Library Media Clerk	10	
10. STUDENT EQUITY	Library Media Clerk	14	10
APPLIED TECH	HVAC/R – Lab Assistant	3	
11. ARTS & HUMANITIES	RTVF – Media Specialist	14	8
DEVELOPMENT OFFICE	Accountant	11	
SCIENCE	Geo/Geol/Ocean Lab Tech	9	
APPLIED TECH	HVAC/R – Lab Assistant	3	
ARTS & HUMANITIES	Music PT Accompanist	9	
DEVELOPMENT OFFICE	Accountant	10	
12. SCIENCE	Geo/Geol/Ocean Lab Tech	13	

	APPLIED TECH	HVAC/R – Lab Assistant	7
	13. ARTS & HUMANITIES	Music PT Accompanist	11
	DEVELOPMENT OFFICE	Accountant	9
	SCIENCE	Chemistry – ½ time tech.	7
	APPLIED TECH	HVAC/R – Lab Assistant	8
	ARTS & HUMANITIES	Art – Tech (PT to FT)	4
	14. DEVELOPMENT OFFICE	Accountant	11
	SCIENCE	Chemistry – ½ time tech.	10
	15. APPLIED TECH	HVAC/R – Lab Assistant	13
	ARTS & HUMANITIES	Art – Tech (PT to FT)	5
	DEVELOPMENT OFFICE	Resource Development Spec.	7
	SCIENCE	Chemistry – ½ time tech.	10
	APPLIED TECH	Division Office – Sec. II	2
	ARTS & HUMANITIES	Art – Tech (PT to FT)	11
	16. DEVELOPMENT OFFICE	Resource Development Spec.	12
	SCIENCE	Chemistry – ½ time tech.	9
	APPLIED TECH	Division Office – Sec. II	1
	ARTS & HUMANITIES	Art – Tech (PT to FT)	7
	17. SCIENCE	Chemistry – ½ time tech.	10
	APPLIED TECH	Division Office – Sec. II	1
	18. ARTS & HUMANITIES	Art – Tech (PT to FT)	16
	19. APPLIED TECH	Division Office – Sec. II	
	20. APPLIED TECH	Auto Tech – Lab Assistant	
	21. APPLIED TECH	Auto Collision – Lab Assistant	
	22. APPLIED TECH	Division – Tool Room Specialist	
	23. APPLIED TECH	Culinary Arts – Lab Tech (1)	
	24. APPLIED TECH	Culinary Arts – Lab Tech (II)	
Budget Rankings	APPLIED TECH	Culinary Arts Baking	8
	ARTS & HUMANITIES	Art Gallery – Establish a Budget	6
	1. INTER-DIV---SIS Across Disc.	Tutors/Prof. Experts	14
	SCIENCE	Biology – Increase Supply Budget	12
	SSHDPE	Anthropology – Increase Budget	6
	STUDENT EQUITY & SUCCESS	Student Hlth Svcs/Therapeutic Counseling	9
	APPLIED TECH	Culinary Arts Baking	10
	ARTS & HUMANITIES	Art Gallery – Establish a Budget	11
	2. INTER-DIV---SIS Across Disc.	Re-assigned time for Lead Inst./Writing Ctr.	12
	SCIENCE	Biology – Increase Supply Budget	10
	SSHDPE	Anthropology – Increase Budget	3

STUDENT EQUITY	Student Hlth Svcs/Therapeutic Counseling	9	
APPLIED TECH	Culinary Arts Baking	9	
ARTS & HUMANITIES	Art Gallery – Establish a Budget	11	
3. INTER-DIV---SIS Across Disc.	Non-Inst. Hourly Faculty Eves/Wknds	12	
SCIENCE	Biology – Increase Supply Budget	6	
SSHDPE	Anthropology – Increase Budget	6	
STUDENT EQUITY	Student Health Svcs/Therapeutic Counseling	8	
4. APPLIED TECH	Culinary Arts Baking	14	
ARTS & HUMANITIES	Art Gallery – Establish a Budget	11	
SCIENCE	Biology – Increase Supply Budget	12	
SSHDPE	Anthropology – Increase Budget	4	
STUDENT EQUITY	Student Health Svcs/Therapeutic Counseling	11	
APPLIED TECH	Aeronautics – Update Curriculum & Manuals	1	
ARTS & HUMANITIES	Art Gallery – Establish a Budget	12	
5. SCIENCE	Biology – Increase Supply Budget	18	
SSHDPE	Anthropology – Increase Budget	9	
STUDENT EQUITY	Student Health Svcs/Therapeutic Counseling	12	
APPLIED TECH	Aeronautics-Update Curriculum & Manuals	1	
ARTS & HUMANITIES	Art Gallery – Establish a Budget	13	
6. SCIENCE	Chemistry – Increase Supply Budget	15	
SSHDPE	Anthropology – Increase Budget	9	
STUDENT EQUITY	Student Health Svcs/Therapeutic Counseling	10	
APPLIED TECH	Aeronautics-Update Curriculum & Manuals	1	
ARTS & HUMANITIES	Art Gallery – Establish a Budget	13	
7. SCIENCE	Science Division – Maintenance	14	
SSHDPE	Anthropology – Increase Budget	7	
STUDENT EQUITY	Student Health Svcs/Therapeutic Counseling	12	
APPLIED TECH	Aeronautics-Update Curriculum & Manuals	2	
8. ARTS & HUMANITIES	Art Gallery – Establish a Budget	15	
SCIENCE	Chemistry Glassware	9	
SSHDPE	Anthropology – Increase Budget	9	
STUDENT EQUITY	Student Health Svcs/Therapeutic Counseling	13	
APPLIED TECH	Aeronautics-Update Curriculum & Manuals	7	
ARTS & HUMANITIES	Music – Short-term Accompanist	10	
SCIENCE	Chemistry Glassware	10	
SSHDPE	Anthropology – Increase Budget	9	
9. STUDENT EQUITY	Student Health Svcs/Therapeutic Counseling	12	
APPLIED TECH	Aeronautics-Update Curriculum & Manuals	7	
10. ARTS & HUMANITIES	Music – Short-term Accompanist	12	9
SCIENCE	Chemistry Glassware	10	
11. SSHDPE	Anthropology – Increase Budget	12	7
STUDENT EQUITY	Student Life – Title IX Supplies	6	

APPLIED TECH	Aeronautics-Update Curriculum & Manuals	9	
12. ARTS & HUMANITIES	RTVF Increase software licensing	13	13
13. SCIENCE	Chemistry Glassware	13	4
SSHDPE	Psychology Dept. Conference Attendance	7	
STUDENT EQUITY	Student Life – Title IX supplies	9	
APPLIED TECH	Aeronautics-Update Curriculum & Manuals	9	
14. ARTS & HUMANITIES	Writing Center - Tutoring	14	
SCIENCE	Science Division – Field Trips	10	
SSHDPE	Psychology Dept. Conference Attendance	10	
STUDENT EQUITY	Student Life – Title IX supplies	9	
15. APPLIED TECH	Aeronautics-Update Curriculum & Manuals		12
ARTS & HUMANITIES	Theatre Arts – Support Participation by stus @ KCACTF	5	
SCIENCE	Science Division – Field Trips		11
SSHDPE	Psychology Department Conf. Attendance		11
STUDENT EQUITY	Student Life – Title IX supplies		9
APPLIED TECH	Automotive Collision Instructional Supplies		7
ARTS & HUMANITIES	Theatre Arts – Support Participation by stus @ KCACTF		10
SCIENCE	Science Division – Field Trips		10
16. SSHDPE	Psychology Department Conf. Attendance		14
STUDENT EQUITY	Student Life – Title IX supplies		8
17. APPLIED TECH	Automotive Collision Instructional Supplies		13
ARTS & HUMANITIES	Theatre Arts – Support Participation by stus @ KCACTF		12
SCIENCE	Science Division – Field Trips		12
SSHDPE	Athletics – Address imbalance w male/female sports		2
STUDENT EQUITY	Student Life – Title IX supplies		11
APPLIED TECH	Welding – Instructional Supplies		6
ARTS & HUMANITIES	Theatre Arts – Support Participation by stus @ KCACTF		12
18. SCIENCE	Science Division – Field Trips		15
SSHDPE	Athletics – Address imbalance w/male-female sports		2
STUDENT EQUITY	Student Life – Title IX supplies		10
APPLIED TECH	Welding – Instructional Supplies		9
19. ARTS & HUMANITIES	Theatre Arts – Support Participation by Students @		
KCACTF			15
SCIENCE	Geog/Geol/GIS/Ocean supply budget		10
SSHDPE	Athletics – Address imbalance w male/female sports		2
STUDENT EQUITY	Student Life – Title IX supplies		11
APPLIED TECH	Welding – Instructional Supplies		10

20. SCIENCE	Geog/Geol/GIS/Ocean supply budget	12
SSHDPE	Athletics – Address imbalance w/male-female sports	2
STUDENT EQUITY	Student Life – Title IX supplies	11
21. APPLIED TECH	Welding – Instructional Supplies	12
SCIENCE	Biology – Journal Subscriptions	6
SSHDPE	Athletics – Address imbalance w/male-female sports	2
STUDENT EQUITY	Student Life – Title IX supplies	11
APPLIED TECH	Electricity/Electronics – student projects & equip. support	8
SCIENCE	Biology – Journal Subscriptions	7
SSHDPE	Athletics – Address imbalance w/male-female sports	3
22. STUDENT EQUITY	Student Life – Title IX supplies	12
23. APPLIED TECH	Electricity/Electronics – Student Projects & Equip.	
	Support	15
SCIENCE 7	Biology – Journal Subscriptions	
SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	3
STUDENT EQUITY	LIB 067 – Curriculum Development	9
APPLIED TECH	Mach. Tech – Tooling for Machine Tools & Tool boxes	8
SCIENCE	Biology – Journal Subscriptions	8
SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	5
24. STUDENT EQUITY	LIB 067 – Curriculum Development	10
APPLIED TECH	Mach. Technology – Tooling for Machine Tools & Tool boxes	7
25. SCIENCE	Biology – Journal Subscriptions	9
SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	2
26. APPLIED TECH	Mach. Tech – Tooling for Machine Tools & Tool boxes	8
SCIENCE	GIS – Marketing/Outreach/Tutorial Development	6
SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	3
APPLIED TECH	Welding/Repairs of equipment	6
27. SCIENCE	GIS – Marketing/Outreach/Tutorial Development	7
SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	3
28. APPLIED TECH	Welding/Repairs of Equipment	7
29. SCIENCE	GIS – Marketing/Outreach/Tutorial Development	5

	SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	3
	APPLIED TECH	Div. Office-Class/Lab Room leasing costs & furniture	0
	30. SCIENCE	Nursing/Psych Tech	15
	SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	3
	APPLIED TECH	Div. Office-Class/Lab Room leasing costs & furniture	0
	31. SCIENCE	GIS - Tutors	15
	SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	3
	32. APPLIED TECH	Div. Office-Class/Lab Room leasing costs & furniture	11
	33. SSHDPE	Athletics – Address Imbalance w/Male-Female Sports	5
Next Meeting	Motion by Joel Lamore and seconded by Debbie Orozco to postpone meeting of 12/1/17 until 12/8/17. Motion passed unanimously.		
Adjournment	Meeting adjourned at 10:52 a.m.		